

# Proofreading Power Basics

## Pre-Test

1. Which is the correct proofreading mark to indicate “close space?”

- a.       b.       c.       d. 

2. Which is the correct proofreading mark to indicate “delete?”

- a.       b.       c.       d. 

3. Choose the sentence with no misspelled words.

- The EMTs spent several minutes trying to resusitate the injured driver.
- The EMTs spent several minutes trying to resuscitate the injured driver.

4. Choose the sentence with no misspelled words.

- Don't pass judgment until you have heard both sides of the argument.
- Don't pass judgement until you have heard both sides of the argument.

5. Choose the correct sentence.

- The storm watch ends at 9 p.m.
- The storm watch ends at 9 p.m. this evening.

6. Feeling exhausted, she decided to \_\_\_\_\_ down for a while to rest.

- lay
- lie

7. Choose the correct sentence.

- The car is 22 foot long and barely fits into the garage.
- The car is 22 feet long and barely fits into the garage.



**8. Choose the correct sentence.**

- a. Winds reached 50 mph.
- b. Winds reached 50 miles-per-hour.

**9. Choose the correct sentence.**

- a. The number is 727-888-2121, extension 345.
- b. The number is 727-888-2121, ext. 345.

**10. Choose the correct sentence.**

- a. He ate dinner and took a shower, but the car wouldn't start.
- b. He ate dinner, and took a shower, but the car wouldn't start.

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**Directions:** Find all of the errors in the paragraph below.

As several school districts have found, moving the start time for high schools to later in the morning has several beneficial effects. One result is better school attendance. When seven Mineeapolis high schools pushed back their start times, attendance in all grades improved, and academic performance improved slightly. Another positive effect is happier students and parents. When students get more sleep, they tend to be in a bettter mood, which improves relationships with their family members. A third important outcome is an improvement in safety. When unsupervised teans get out of school later in the afternoon, they have less time to get into trouble before adults get home. Plus, there less prone to fatigue-related car accidents on their way to school in the morning.





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